



# Volunteering Role Description

## ROLE

Porters

## ABOUT THIS ROLE

Providing a porter service around the Seale Hayne site.

## TYPICAL TASKS INCLUDE

- Assisting overnight guests with luggage.
- Setting up conference and meeting rooms
- Setting up facilities for site wide events

## WHAT ARE WE LOOKING FOR

- Physically fit
- Methodical working
- Work as part of a team
- Work to deadlines set
- Ability to re-prioritise workload
- Know of health and safety practices