

# WE ARE HIRING



## Maintenance Assistant

Pay: £20,155 | Full time | Permanent

### THE TRUST:

Dame Hannah Rogers Trust is an established Charity that has been providing care and support to vulnerable people for over 250 years. Our services are regulated by The Care Quality Commission (CQC) and hold an inspection rating of “Good” with “Outstanding” in some key areas.

### THE ROLE & SKILLS NEEDED:

An exciting opportunity has arisen for Maintenance Assistant to be a key part of a multi-skilled team.

- Carry out general maintenance, testing and repair work of premises and Trust equipment as required including caretaking, repairs, painting and decorating
- As directed by your Line Manager, to respond quickly to tasks, undertaking fault diagnosis and ensuring all work is carried out to the highest standard quickly and efficiently
- Ensuring all work complies with the relevant risk assessments, safety legislation, policies and procedures, and all other regulations and codes of practice
- Working with contractors and service contractors
- Completing all necessary documentation and recording all safety checks
- Participating in an out of hours on-call rota system (emergency call outs)

### BENEFITS PACKAGE:

- An enhanced DBS Disclosure will be required for this post, the cost will be covered by the Trust
- Full induction training
- Training opportunities & professional development
- 32 days annual leave entitlement, including bank holidays
- Employee Assistance Programme
- Free parking & excellent transport links

### HOW TO APPLY:

We will only accept fully completed application forms. For further information and an application pack visit [www.discoverhannahs.org](http://www.discoverhannahs.org) or call HR on 01752 898182

## Closing date for applications: 10<sup>th</sup> September 2021

*Dame Hannah Rogers Trust is an equal opportunities employer. We are committed to equal opportunities. We particularly welcome applications from disabled people and guarantee interviews to suitably qualified disabled applicants. We are committed to safeguarding and promoting the welfare of the people we support and expect all staff to share this commitment.*

[www.discoverhannahs.org/vacancies](http://www.discoverhannahs.org/vacancies)

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Dame Hannahs, Woodland Road, Ivybridge, PL21 9HQ



Dame Hannah Rogers Trust 2019 Limited is a registered charity, number 1194836, and a company registered in England and Wales, with number 11878746, whose registered office is at Dame Hannahs, Woodland Road, Ivybridge, PL21 9HQ